



AI AGENTS WITH MICROSOFT COPILOT STUDIO

Course ID : COPILOT-STU



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Category: Business, AI

This course introduces participants to Microsoft Copilot Studio and demonstrates how to build intelligent AI agents (chatbots) for business applications. Designed with a low-code/no-code approach, Copilot Studio empowers users to create and customize AI agents that integrate seamlessly with business systems, enhancing productivity and automation across various platforms.



Duration: 1 Day

(6 Hours) 09:00 AM – 04:00 PM



Price: 7,500 THB

* (excluding VAT 7%)

* Eligible for 200% tax deduction



Training Schedule

www.9experttraining.com

Objectives

1. Understand the core functionality of Microsoft Copilot Studio and its business applications.
2. Design and develop AI chatbots from scratch to support automated interactions.
3. Connect AI chatbots to various data sources such as Excel, Dataverse, SharePoint, SQL Server, and external APIs.

Objectives

4. Utilize Generative AI and Adaptive Cards to enhance chatbot intelligence and user experience.
5. Deploy and test AI chatbots across platforms like Microsoft Teams, Web, and Power Automate.
6. Analyze and optimize chatbot performance for real-world business scenarios.

Target Audience

1. Entrepreneurs seeking to leverage AI for competitive advantage.
2. Individuals interested in learning and developing AI agent skills.
3. Business users (HR, Marketing, Sales, Customer Support) aiming to implement AI chatbots.
4. IT Admins and Developers looking to integrate AI chatbots with enterprise systems.
5. Organizations aiming to enhance automation and AI efficiency through Copilot Studio.

Prerequisites

1. No programming experience required.
2. Basic familiarity with Microsoft 365, Power Platform, or Power Automate is recommended.

System Requirements

- Microsoft 365 license (Business Basic or higher)
- Microsoft Copilot Studio license
- Microsoft Power Automate license
- Stable internet connection

TRAINING TOPICS



DAY 1 Morning Session

9:00 AM – 12:00 PM

1. Introduction to Microsoft Copilot Studio

- What is Microsoft Copilot Studio?
- Key capabilities and business use cases
- Overview of AI chatbot and automation strategies

2. Getting Started

- Signing up for Microsoft Copilot Studio
- Exploring the interface and essential tools
- Setting up environments and security configurations
- Defining intents, topics, and variables for conversation flow

3. Building AI Agent (Chatbots)

- Creating AI agents
- Configuring agent details
- Writing professional prompts for effective responses

4. Enhancing AI Agent Knowledge

- Introducing knowledge sources for AI agents
- Connecting to data sources such as PDF, Excel, Word, and Web

5. Adding Actions to AI Agents

- Integrating with Power Automate (Cloud)
- Creating workflows and managing data exchange between Power Automate and Copilot Studio

6. Using Prebuilt and Custom Topics

7. Customizing and Deploying AI Agent (Chatbots)

- Testing and debugging AI agent
- Optimizing performance for speed and accuracy
- Deploying chatbots to real business environments
- Monitoring results and analyzing user behavior

8. Real-World Deployment

- Hands-on deployment in Microsoft Teams and Web platforms

9. Future Enhancements and Scalability



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